"Achieve greater efficiency"

The e-Registration system provides an organization with a set of tools automate the process of supplier registration and supplier pre-qualification.

e-Registration

eSolutions

Contact Us

Attention: Hani Atout

Title: Managing Partner

Fax: +971 (2) 6272744

Mobile: +971 50 4434639

E-Mail: hani.atout@maximo.ae

Main Features

Automated Supplier Onboarding; for most companies the supplier onboarding process is manual and takes lot of time to complete. A supplier will be provided with self-service capabilities that can facilitate initial registration and further submission of the required information

Supplier Information Management; a provision to allow a supplier to submit the following data elements in a secure manner:

- o List of Material/Service Categories
- o License Details
- o Ownership Details
- o Financial Statements
- o Tax Details
- o Relevant Experience
- o Address/Contact Details
- o Any required documents can be attached.

Data Tracking; any of the required data elements can be tracked to ensure that it does not age and when it gets too old an automated renewal request can be sent out.

Communication Tools; any email communication between an organization and supplier(s) can be done using the system. An organization can broadcast any information to all suppliers or targeted suppliers. Notifications can be sent automatically out based on any specific events or triggers.

Process Automation; electronic workflow review and approval process can be configured based on an organization business process. The history of all approvals and reviews done can be tracked for audit purposes.

Integration with ERP system; integration can be done with any ERP system. This integration can help streamline procurement and invoicing functions.

Third Party Integration; the data submitted by the supplier can be validated by integrating with any other system. These validations may be government validations like

verifying license details by integrating with the relevant Chamber of Commerce department.

Access Controls; access to the system can be set up based on job roles.

Audit Capability; functionality to track changes done to critical data like financial details, license details etc.

Reports; The following reports are provided with the system:

- o Supplier list based on Material category
- o Supplier List based on Service Category
- o Supplier Details Report

Use Case

An organization with a large number of supplier interactions, that is looking to reduce the workload and automate the processes related to supplier registration and supplier pre-qualification.

Main Advantages

- Reduced supplier registration and pre-qualification time.

- Reduced effort of the company in data entry.

- Faster response to queries, better communication between the supplier and company.

- Audit trail of all interactions with the supplier.

- A more detailed supplier database.

- A more up-to-date supplier database as the system is able to automate soliciting renewed information from suppliers.

- Access to other e-Services via online registration.

- Environment friendly – significantly reduced paper trail as all submittals can be captured electronically.

- Minimize human errors.